



Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE

Department of Justice
Regional Office No. 1
ASINGAN, PANGASINAN DISTRICT OFFICE

DILG Building, Poblacion East
Asingan, Pangasinan, Philippines

Email Address: paoasinganpangasinando@gmail.com
Contact No. 09353756909



REQUEST FOR QUOTATION

The Public Attorney's Office will undertake a procurement transaction for the purchase of the following:

Item	Description	Quantity
1	Executive Chair	1
2	Executive Table	1
3	Computer Table	1
4	Filing Cabinet	3

through Small Value Procurement (SVP) under the Revised Implementing Rules and Regulations (IRR) of Republic Act No. (RA) 9184, for the use of the **PAO-Asingan, Pangasinan District Office**. The Approved Budget for the Contract (ABC) is **SIXTY-SEVEN THOUSAND FIVE HUNDRED PESOS (Php67,500.00)** inclusive of government taxes and charges.

The Office hereby invites all interested suppliers or distributors to quote their lowest price on the items listed on the Price Quotation Form (Annex "A") subject to the General Conditions stated herein. Please submit your quotation duly signed by you or your authorized representative not later than **October 18, 2023** to the address below:

PUBLIC ATTORNEY'S OFFICE
Asingan, Pangasinan District Office
Asingan, Pangasinan
Email Add: paoasinganpangasinando@gmail.com
Tel. No. 09353756909

For further inquiries, please look for:

ATTY. STEPHANIE JOY A. ROLUSTA-VALDEZ
PUBLIC ATTORNEY'S OFFICE
Asingan, Pangasinan

General Conditions:

1. ALL ENTRIES MUST BE SIGNED BY THE BIDDER OR AUTHORIZED REPRESENTATIVE;
2. DELIVERY LOCATION: PUBLIC ATTORNEY'S OFFICE, DILG BUILDING, ASINGAN, PANGASINAN
3. DELIVERY PERIOD: 15 CALENDAR DAYS UPON RECEIPT OF P.O.
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (30) CALENDAR DAYS

PRICE QUOTATION FORM

Date: _____

PUBLIC ATTORNEY'S OFFICE
Asingan, Pangasinan

Ma'am:

After having carefully read and accepted the terms and conditions on the Request for Quotation, hereunder is our quotation for the item as follows:

Item No.	Description	Quantity	ABC Total Price	Unit Price	Total Price
1	Executive Chair	1	8,500.00		
2	Executive Table	1	10,000.00		
3	Computer Table	1	4,000.00		
4	Filing Cabinet	3	45,000.00		
TOTAL			67,500.00		

(Total Amount in Words)

The above quoted prices are inclusive of all cost and applicable taxes.

Delivery Period _____

Warranty _____

Price Validity _____

Very truly yours,

Name and Signature of Authorized Representative

Name of Company

Company Address

Contact Number/s

Email Address